

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS REGULAR (BUSINESS) MEETING
May 12, 2020
5:00 P.M. (Teleconference)**

EXECUTIVE SESSION ANNOUNCEMENT:

Not Applicable

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; James Horvath, Chief of Police; Jessica Walker, Parks & Recreation Director and Bev Small, Recording Secretary.

VISITORS:

Robert Bradford of 619 McClane Farm Road
Gary Kiehl of 464 McClane Farm Road

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to reapprove the Summerfield Woods Phase 2 Final Subdivision and Land Development Plan, for recording purposes only, subject to the original terms and conditions of approval dated January 28, 2020. All Supervisors Voted yes. The motion carried. 3-0

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the Sewage Facilities Planning Module for Summerfield Woods Phase 2 as recommended by the Township Engineer and adopt Resolution R-8-2020 accordingly. All Supervisors voted yes. The motion carried. 3-0

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Friend – No report
Mrs. Kolovich- No report
Mr. Kiehl – No report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to adopt a proclamation recognizing community donations during the COVID-19 Pandemic State of Emergency and formally thanking the following donors for their generosity:
 - AXON
 - Caden Mason and Family
 - Dunkin Donuts
 - 5 hour energy
 - Panera Bread
 - Mr. & Mrs. Harlan Shober

- Syria Shriners from Washington/Greene Caravan No.2
All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mrs. Kolovich and seconded by Mr. Friend to approve the following refunds for Community Center Rentals given the state of emergency, as it is a deviation from Center Policy:
 - William Kiehl – \$300
 - Lisa Wheeler –\$200
 Roll Call Vote: Mr. Kiehl: Abstained; Mrs. Kolovich: yes; Mr. Friend: yes The motion carried 2-0-1.
 3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve partial payment No. 1 (Final) to Soli Construction, Inc. in the amount of \$17,611.00 for the 2019 Excavation Repair Sewer Rehab Project as recommended by the Township Engineer in the Pay Application dated May 11, 2020.

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices incurred between the May 12, 2020 meeting and the May 26, 2020 meeting given the current staffing levels to process invoices in this State of Emergency. All Supervisors voted yes. The motion carried. 3-0

DISCUSSION ITEMS:

1. McClane Farm Road Stormwater Grant – The Township Engineer reported that the Project is out to bid eliciting heavy interest. May 19, 2020 is the Bid Opening.
2. 2019 Road Program: 85 Ryburn Road Restoration Work – The Township engineer and Public Works Director will meet with Mr. Sankey on May 15, 2020 to review and discuss prior documentation on the restoration parameters.
3. 2020 Road Program – The contracts are awarded and executed. A pre-construction meeting will be scheduled. Arthur Road drainage will be coordinated with the Public Works Director.
4. PennVest Loan Deferral –The Township Manager received the deferral for June, July and-August Debt Service payments for McClane and Midland customers.
5. Barnickel and Country Club Intersection – Gateway Engineer will have a report forthcoming detailing options per PennDot sanctioning.
6. Parks and Recreation Activities Summer – Safety and accountability issues were discussed at length.
 - a. Community Day:
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to cancel Community Day, including the fireworks for the 2020 year. All Supervisors voted yes. The motion carried 3-0
 - b. Summer Playground: The recommendation based on ensuring the total safety of children is to cancel the program for the 2020 season..

7. Summer Laborers – Mr. Jeffries reported that there is enough work to warrant hiring summer help for the Public Works Department.
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich authorizing the Township Manager to hire two (2) prior year summer laborers for the 2020 summer season in the Public Works Department in accordance with Resolution R-1-2020. All Supervisors voted yes. The motion carried 3-0
8. Nationwide Life/Disability Renewal – Mrs. Noble informed the Board of a slight increase this year. She will have this ready for Board action at the next meeting.
9. Yellow Status Update/Operations – Discussion centered on maintaining safe social distancing, limited access and use of the building and determining how, if and when to accommodate necessary meetings. No contact remote meeting capabilities continue to be an option.
10. Township SUV/CTVFD – The status of the old vehicle for use will be evaluated by Public Works and Police Department recommendations prior to consideration for use by the CTVFD t after their June 7, 2020 meeting via written request to the Township.
11. Election Polling Request – The County Election Department requested using the Community Center in place of the Trolley Museum and Library locations.
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich authorizing the Township Manager to inform the County Election Board to relocate the two polling locations to the Community Center for the June 2, 2020 Primary Elections. All Supervisors voted yes. The motion carried 3-0
12. Spring Clean-up – Waste Management contacted the Township on 5-12-2020 to state that they will conduct the Annual Bulk Spring Clean-up the week of May 18-22, 2020 by collecting daily in geographic areas. Mrs. Noble placed information on social media, Township digital signage and notice to residents via Swift Call.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 5:43 P.M.

The Board adjourned at 5:44 PM to executive session to discuss personnel and litigation matters.

Executive Session concluded at 6:20 PM

A. William Kiehl
Secretary

Bev Small, Recording Secretary